

**FOUNDATION FOR THE SAFE-KEEPING
AND DEVELOPMENT
OF THE CHANTILLY DOMAIN**



EVENT SPECIFICATIONS

Applicable from 1 January, 2006

Condé Museum, Salle du Jeu de Paume, Maison de Sylvie, Château's Park and Sylvie's park

Version 2, 2006

| | |
|------------|--|
| CHAPTER | 1. Preamble |
| CHAPTER | 2. General Recommendations |
| CHAPTER | 3. Access and Occupancy Conditions |
| CHAPTER | 4. Applicable Regulations |
| CHAPTER | 5. Buildings Classification |
| CHAPTER | 6. Non-classified Events |
| CHAPTER | 7. Number of People per Activity |
| CHAPTER | 8. Technical and Safety Instructions |
| Appendices | Maps, Wiring Chart, Jeu de Paume Rules |

1 . P R E A M B L E

The Château de Chantilly, its park and Sylvie's park are property of the Institut de France. They welcome the public within the scope of the Condé Museum and the park's activities.

By an agreement signed 14 December, 2005 between the Institut de France and the Foundation for the Safe-keeping and Development of the Chantilly Domain, hereinafter referred to as "the Foundation", the latter is responsible for managing the château, its park, and Sylvie's park, from 1 January, 2006.

The Condé Museum is a 2nd category Y-type building. Within the scope of private visits to the Condé Museum, please note that the number of visitors authorised is the same as for Y-type activities (see table).

The present Event Specifications refer to occasional events held outside opening times in all or part of the Condé Museum, and the two guest-houses in the château's park (located inside the gates of the park): the Maison de Sylvie and the Salle du Jeu de Paume.

Available rental times for the Condé Museum run from the museum's closing time for the public to 1:00.

The Maison de Sylvie and the Salle du Jeu de Paume are both 3rd category L-type buildings. As per the decree of 12 December, 1984 amended on 20 April, 1985, these rooms can be used as auditoriums or for conferences, meetings, shows or multiple uses.

Available rental times for the Maison de Sylvie and the Salle du Jeu de Paume depend on the event held (meeting, concert, wedding, dinner).

The rental spaces referred to, and their corresponding events, are detailed in Chapters 6 and 7.

The principles of partial or total rental of the château's park and/or Sylvie's park are explained in Chapter 6.3.

2 . G E N E R A L R E C O M M E N D A T I O N S

The present document formalises the terms of use of the site managed by the Foundation, through three principles:

1st Principle: The client/organiser of the event is responsible for all activities happening in the rented space.

2nd Principle: The Foundation is responsible for managing common areas and the general surveillance of the site. In the name of public interest and the security of people and property, it reserves the right to change or complete, one or several of the provisions mentioned in the event specifications, without prior notice.

3rd Principle: The non-compliance with Event Specifications, general and specific contract clauses, and established legislative and regulatory provisions, can lead to the cancellation of the commercial contract and any potential amendments.

2-1 – Services of the Foundation:

2-1-1 Supply of Rented Event Spaces and Agreed Services

According to the terms firmly set by the contract, the Foundation commits to:

- Supplying to the client, on time and for an agreed period, the spaces and additional equipment stated in the contract;
- Supplying all services expressly stated in the contract;
- Allowing the client to sub-contract certain services, providing they meet the usual conditions and that the Foundation was given sufficient advance notice and has explicitly approved them.

2-1-2 Rented Spaces

The Foundation supplies to the client the spaces specified in the contract and any potential amendments, and the caterer's pantry.

Roads inside the domain are not included in the event space rental, except if they are part of a specific agreement between the client and the Foundation, and set forth in the contract. The spaces and facilities selected are deemed to conform to existing regulations and to have been visited previously by the client –except if the latter certifies that he/she is already familiar with them.

General lighting of the event space is included in the rental amount (except for the park).

2-1-3 Rental and Operation of Collection Pieces

Collection pieces and any other decorative salon items exposed in the rented space can only be removed if they are displaceable. However the client/organiser must first make an explicit request and after approval, the removal must appear in the contract.

Similarly to the partial or total operation of one or more displayed heritage items, the installation and operation of non-displayed items are not included in the rental. They are subjected to a specific clause in the contract and any potential amendments.

2-1-4 Rental Period

Event spaces are rented for the period clearly defined in the signed contract and any potential amendments. This period must be strictly observed in the scope of the Event Specifications the client shall communicate to the Management of the Foundation. This period includes:

- 1 – The opening period –also referred to as the operation period;
- 2 – The set-up period;
- 3 – The removal period.

2-1-5 Technical Manager Assistance

For events held inside the park that involve the set-up of a structure and/or a show, the Foundation assists the client/organiser upon receipt of the Event Specifications, until the end of the rental period set forth in the contract.

As a consequence, the Foundation guarantees to the client/organiser, and at his/her cost, the presence of a Technical Manager throughout the event (set-up and removal periods included). The Technical Manager is entitled to intervene on site during the fulfilment of the contract, and is the only intermediary between the Foundation and the client/organiser.

2-1-6 Restricted Services

The following services are the preserve of the Foundation:

- Electricity supply;
- Water supply;
- Cleaning of authorised facilities and roads;
- General surveillance of the site;
- Fire safety;
- Staging of heritage items, according to the terms of the commercial contract and any potential amendments.

2-1-7 Approval of Outside Suppliers

For other services, the Foundation allows the client/organiser to call on his/her own suppliers. However, for security reasons, site access protection and potential liability litigations, the client/organiser must forward to the Management of the Foundation the list of his/her suppliers. The names and addresses of sub-contractors must be included in the contract clauses.

2-1-8 Choice of Caterers

The Foundation provides to the client/organiser a list of approved caterers for its site. The client/organiser can contract unapproved caterers but they are subject to the approval of the Foundation.

Note: This specific provision for catering is justified by the fact that approved caterers have a thorough knowledge of the site managed by the Foundation and are well aware of the house rules.

In case the client/organiser chooses to contract an unapproved caterer, he/she must send to them the “Caterer-Specific Provisions Form” attached to the contract. The caterer concerned must thoroughly read the document and return the attached agreement form to the Foundation.

2-2 Client Obligations

2-2-1 Event Responsibility

The client/organiser guarantees to third parties and competent authorities that he/she will take sole responsibility for his/her event and all necessary support tasks. The client/organiser also commits to adhering to the provisions aimed at guaranteeing the safety of the public present at his/her event.

The client/organiser accepts in advance to implement the following provisions he is deemed to know or certifies to have read thoroughly:

- The Labour Code provisions;
- The legislative and regulatory provisions relative to good character, public order and all rules applying to event organisation;
- The updated version of specific fair and exhibition rules;
- Environment safety and protection rules –which are imperative and non-negotiable;
- Rules relative to the respect, safety and proper conservation of heritage and property under the Foundation’s responsibility;
- Administration constraints inherent to event organisation;
- Specific provisions set forth in the Event Specifications.

It is incumbent on the client/organiser to inform all hired companies and staff of these provisions, and to enforce them.

2-2-2 Event Definition

A contract can only be drawn up providing conditions are perfectly and equally known by both parties. The event must therefore clearly be defined.

Thus, prior to the final drawing up of the contract, the client must systematically indicate as soon as possible:

- The precise nature of his/her event (exhibit, fashion show, convention, conference, meeting, cocktail party, etc.);
- The number of guests expected.

This information is contractual. It cannot be subsequently modified without the Foundation's approval. The latter reserves the right to reject any event deemed contrary to:

- The respect of public order and good character;
- Technical and quality requisites of the Foundation, and the museological aspect of the site.

If the planned event does not meet the established requisites and specific provisions from the Event Specifications, it can be cancelled by the Management of the Foundation.

The same can happen if competent authorities (the Oise Prefecture, the Department's Safety Commission, Civil Protection, the Fire brigade, the Chantilly Municipality, etc.) express their opposition to the event.

In such case, the Foundation shall not suffer from the consequences of any third party decision and shall not pay for any expenses for the layout of the site, the cancellation or the postponement of the event.

2-2-3 Handing-in of a "Specifications File"

The client/organiser must hand in this document to the Management of the Foundation, at the latest, 10 days prior to the event, and attach the required plans.

In this document, the client/organiser must provide detailed information on:

- The course of the event in the timeframe set by the contract;
- The products and equipment introduced, displayed or used;
- A forecast report on the organisation and decoration of the site –if applicable;
- The number and description of staff members, sub-contractors and guests expected to be present.

2-2-4 Responsibility in Terms of Safety and Nuisance

During the entire event space rental period, the client/organiser must take all necessary steps to ensure legislative and regulatory provisions in terms of safety are met, and notably:

- The amended decree of 25 June, 1980 approving general provisions of the safety regulations against fire risk and panic hazard in public access buildings;
- The amended decree of 12 December, 1984 approving provisions completing and amending safety regulations against fire risks and panic hazard in public access buildings and Y-type buildings (museums);
- The Labour Code;
- The NF norm C 15100 on regulations applicable to low-voltage electrical facilities;
- The law of 19 July, 1976 relative to the legislation on classified facilities and the implementation decree of 21 September, 1977;
- And all legislative and regulatory provisions on noise.

2-2-5 Respect of Timeframes

The respect of contractual timeframes is the exclusive responsibility of the client/organiser. He/she must maintain the implemented safety layout throughout the whole event, especially when guests are still present on the premises.

Possession of the premises finishes on the date and time set forth in the contract and any potential amendments.

All period extensions are subject to the formal approval of the Foundation.

In such case, a rate increase is calculated based on the terms of the general sales conditions.

2-2-6 On-site Presence of the Client or His/Her Representative As the Foundation's Only Contact Person

The client/organiser is the only contact person of the Foundation. Therefore, he/she commits to being present on-site and available at all times during the 3 steps of the event; alternately, the client/organiser can appoint an on-site representative in proper and due form.

He/she agrees to ensure that the clauses of the present Event Specifications are respected by all hired suppliers and sub-contractors. The Foundation reserves the right to deny access to the domain to any company which has not been announced or does not respect the clauses of the present Event Specifications.

2-2-7 Information on the Presence of Personalities and Media Representatives

It is advisable to announce to the Management of the Foundation the presence of personalities, in suitable time. Within this scope, the client must take all necessary steps by liaising with police services (the police station or the Prefecture de Police) and the Foundation.

In such case, the Foundation can adjust the number of security agents necessary, without prior notice, and also impose to the client its preferred contractor in this field. The client/organiser remains in charge of greeting, accompanying and allocating the press and television representatives, in the best possible way. However, the Foundation must be previously informed of their potential presence.

2-3 Artists Performance

2-3-1 Artistic Performance

The Foundation is not responsible for the artistic performances selected by the client/organiser. However, the Management of the Foundation reserves the right to prohibit any performance deemed incompatible with its image. As a consequence, all artistic performances on the domain are subject to prior approval of the Management of the Foundation.

2-3-2 Insurance

In case the client/organiser hires several artists, he/she is responsible for checking that the artists have the necessary insurance coverage for their performance. The Foundation cannot be held responsible for any potential accident. Please also note that, the insurance offered by the Foundation does not cover this type of activity.

SACEM fees are paid by the client/organiser for the artists or music played in the scope of his/her event.

2-4 Insurance

2-4-1 Collections, Bodily Injury, Property Damage and Consequential Loss

On top of their monetary value, the collections have a first rate asset value because of the exceptional aspect of their numerous items.

In an effort to preserve this heritage during events, the Foundation has purchased coverage for “professional civil liability” risks and risks inherent to its activity, in case of damage or injury caused to the occupant and his/her guests and staff. The Foundation has also bought a special legal liability for organisers with a coverage totalling 9,100,000 (nine million one hundred) euros per claim, from the insurance company Generali (Paris). The occupant has the option to benefit from this insurance coverage as an extra-insured person, at the cost set forth in the quote. However, if at least 8 (eight) days prior to on-site preparations for the event, the occupant shows a proof of purchase of an insurance coverage conforming to the requisites described in the appendix, the occupant is deemed to have rejected the extra-insured person option and no financial contribution will be deducted.

Events involving pyrotechnics in the park (as for the Nuits de Feu) are subject to a special insurance coverage, calculated from the safety file handed to the Municipality, and approved by the latter.

2-4-2 Waiver of Recourse

In case of the purchase of insurance other than that suggested by the Foundation, the client waives any recourse towards the Foundation and agrees to obtain the same waiver of recourse from the insurance company of his/her choice. The client waives any liability recourse against the Foundation for the rented event spaces and services supplied to him/her, especially in the case of theft or other torts committed on the premises, or if the premises are completely or partially destroyed, or expropriated.

3. ACCESS AND OCCUPANCY CONDITIONS

3-1 Access Conditions

3-1-1 Access and Parking Rules

Access to the Chantilly domain is designed to facilitate event set-up for both clients and sub-contractors, and guarantee smooth running of the event. However, to ensure the proper operation of the site and enable the simultaneity of several events, access and parking rules have been implemented.

Because of current site improvements, carried out in the interest of clients and their guests, access and parking rules may change. Therefore, for each event, these rules are clearly stated to the client upon signature of the contract and a map is given to him/her. The client must inform potential sub-contractors of these rules. Parking passes and stickers, only valid for the timeframe and period of the contract, are provided.

3-1-2 Delivery Area

Please consult the Foundation's Events Management Department.

3-1-3 Guests Access

Please consult the Foundation's Events Management Department.

3-1-4 Visitors Parking

A parking is available for coaches. Please consult the Management of the Foundation.

3-2 Occupancy Conditions

3-2-1 Inventory of Fixtures

The event spaces rented to the client are deemed to be clean and in perfect service condition as far as electric facilities, lighting and safety layouts are concerned.

The entire displayed collection is deemed to be in perfect state of condition. An inventory of heritage items per building is at the clients' disposal. However, before the beginning of event set-up, the client/organiser can request a contradictory inventory of fixtures to the Foundation.

The inventory of fixtures is compulsory for the Maison de Sylvie and the Salle du Jeu de Paume, and all events held in the park, with temporary structures.

After the event, the Foundation can require a contradictory inventory of fixtures to the client/organiser. In case of absence of the client or his/her representative after the event, the inventory of fixtures is conducted by the Foundation and deemed contradictory. It is imposed as such to all parties.

At any time during set-up, operation or removal periods, the surveillance agent or, in his/her absence, any representative appointed by the Foundation, can carry out a contradictory inventory of fixtures in presence of the client, to record one or several potential damages.

The inventory of fixtures is conducted in conformity with the terms set forth in the previous paragraph.

The inventory of fixtures (initial and final) is compulsory for the Maison de Sylvie and the Salle du Jeu de Paume, and all events held in the park, with temporary structures.

3-2-2 Indemnification of Damages

Any damage recorded during an event and caused by the client/organiser, or any person admitted by him/her on the site for the event, engages the responsibility of the contract owner who agrees in advance to pay for repair costs. However, this provision has no effect if the client has bought the insurance offered by the Foundation in the scope of the contract, and if the damages observed are included in the coverage.

3-2-3 Surveillance Instructions

The client agrees to follow the surveillance instructions for rented facilities and equipment. He/she acknowledges that, within the scope of his/her general duty of surveillance of all property and collections, the Foundation reserves the right to reject any person whose attitude or attire are deemed incompatible with the quality of the place, or who refuses to conform the security staff's summons and instructions.

Since the Foundation only has general surveillance obligations toward the client, it cannot be held responsible in case of theft or other potential tort the client/organiser could be victim of in the rented space.

3-2-4 Event Security

During public opening hours, the client/organiser must have security agents at the entrance of the rented space.

The number of security agents required depends on the number of guests:

| | |
|-----------------------------|-------------------------------------|
| Between 300 and 500 people | 2 security agents (PAB 1 and PAB 2) |
| Between 500 and 800 people | 3 security agents |
| Over 800 people (park only) | 1 agent for every 200 guests |

However, given the specific risks inherent to certain events, the Foundation reserves the right to identify the number of agents necessary, in agreement with the client. In such case, the Foundation also reserves the right to impose to the client/organiser its own security contractor and an adapted plan.

3-2-5 General Nuisance

Events taking place on the site managed by the Foundation benefit from its exceptional size and capacity to host a large number of guests. However, under no circumstances should these events disrupt:

- The general activities of the Foundation;
- The course of other events;
- The peace and quietness of adjacent neighbours.

This applies for the whole rental period, as defined in the contract and any potential amendments. The client/organiser must strictly enforce this principle to all people admitted under his/her responsibility on the site. This provision specifically aims to avoid (non-exhaustive list):

- Excessive noise;
- Unauthorised access to private roads and non-rented places, to other guests and contractors;
- Pollution of the site's surroundings;
- Non-observance of traffic and parking rules on the site's access roads.

The client/organiser must particularly ensure that his/her event does not go beyond the limits of the rented premises, as set forth in the contract and any potential amendments.

3-2-6 Aesthetical Nuisance

This specifically refers to the safety of the environment and the Chantilly domain. Equipment storage and deposit of garbage, bulky waste, cardboard, etc., is not permitted. Temporary concealments, achieved by decorative means or technical installations, can exceptionally be authorised, providing they do not interfere in any way with the course of other on-site activities. In such case, the client must hand-in layouts and descriptions of the planned decorations and/or installations. If the set-up of a marquee is necessary, the Foundation reserves the right to impose an exclusive technical contractor. The client is in charge of directly contacting them. In such case, the course of the event must be precisely established with the Foundation in order to adhere to the sound nuisance clauses and especially the prohibition of music outside (in the park).

3-2-7 Priority of Safety Conditions

In all assumptions, and regardless of the configuration of outside facilities, no obstruction of emergency vehicle access, fire hydrant access, or public safety signage will be tolerated, however minimal.

The Foundation and its on-site representatives are duly empowered to intervene, at any time and immediately, to stop any witnessed disturbance. In such case, security intervention costs are charged to the client.

3-2-8 Waste Removal

Empty packages and bulky waste must be removed by the client/organiser responsible for the application of this decree by his/her contractors. In case of non-compliance with this decree, the Foundation is empowered to remove the packages and waste, by any means and without prior notice, at the client's cost.

3-2-9 Tract Distribution

Any publicity other than professional, and distribution of tracts and leaflets are forbidden inside the Chantilly domain managed by the Foundation.

3-2-10 Sale of Products and Services

The sale of products, especially mass market products, and services, is strictly forbidden inside the Chantilly domain managed by the Foundation, except in case of explicit approval.

3-2-11 Communication Mediums

The Foundation can provide to the client and caterers (menus notably) visuals of heritage items displayed in the rooms of the Condé Museum, in order to copy print the items necessary for the promotion of an event. Any shot (photo or video) in the Chantilly domain, managed by the Foundation, is subject to the authorisation of the Management of the Foundation.

The use of "Château de Chantilly", "Condé Museum", "Chantilly Domain", and all associated logos and brands, is strictly regulated and submitted to the legislation on intellectual and artistic property.

3-2-12 Outside Signage

All outside signage is subject to the Foundation's approval. The Foundation shall indicate to the client/organiser identified places available for his/her use, and all applicable constraints. The client is deemed to accept the association of his/her own emblems with those of the Foundation.

3-2-13 Encroachment on Public Land

In case the client/organiser wishes to partially set-up equipment on public roads (departmental road controlled by the Chantilly Municipality) such as a canopy, lights, or anything else, he/she must obtain necessary authorisations from the Chantilly Municipality and the Police. Such installations are also subject to the prior and explicit agreement of the Foundation.

3-3 Heritage Use

3-3-1 Safe-keeping Instructions

The Chantilly domain managed by the Foundation is a classified site ranked among Historical Monuments. Therefore, its heritage requires safe-keeping.

3-3-2 Removal of Items

In principle, the removal of decorative and heritage items is prohibited. The client/organiser and his/her suppliers are forbidden to handle heritage items in any way. If they do, they must pay for potential repair costs. However, for organisation purposes of certain events, some heritage items can exceptionally be removed.

In such case, the concerned items are to be exclusively handled by the Foundation staff.

Some interventions are charged to the client and therefore appear on an invoice attached to the contract or any potential amendments.

4. APPLICABLE REGULATIONS

- Amended order of 25 June, 1980, safety regulations against fire risks and panic hazard in PABs.
- Y-Type building: Amended Order of 12 June, 1995.
- L-Type building: Order of 12 December, 1984 amended on 20 April, 1985 – rooms used as auditoriums or for conferences, meetings, shows or multiple uses.
- Labour Code.

5. BUILDINGS CLASSIFICATION

5-1 CONDÉ MUSEUM

The Condé Museum is currently classified as a 1st category Y-type PAB.

A restaurant has been set up in a wing of the building; this N-type activity is not concerned by the present Event Specifications.

5-2 THE MAISON DE SYLVIE

The Maison de Sylvie is classified as a 3rd category L-type PAB.

5-3 THE SALLE DU JEU DE PAUME

The Salle du Jeu de Paume is classified as a 3rd category L-type PAB.

6-1 CONDÉ MUSEUM

Events not concerned by the Y-type classification are linked to the overall or partial rental of Museum spaces for the organisation of seated dinners or lunches, cocktail parties, concerts or private visits outside regular opening hours of the Museum.

The above mentioned events refer to the Galerie des Cerfs (The Stag Gallery), the Galerie de Peintures (The Gallery of Paintings) and the Grands Appartements (The Period Rooms), and/or to the entire museum for private visits.

6-2 SALLE DU JEU DE PAUME AND MAISON DE SYLVIE

The Salle du Jeu de Paume and the Maison de Sylvie are rented for seated meals only.

Capacities for both event spaces are detailed in the following tables.

6-3 THE CHÂTEAU AND SYLVIE'S PARKS

The Château and/or Sylvie's parks can be entirely or partially rented for private or public events.

In all cases, a special authorisation file must be handed-in to the Chantilly town hall, notably for all temporary installations (marquees, podiums, stands, etc.) and show (concerts, fireworks, fashion shows, etc.).

The intended set-up areas must be forwarded to the Management of the Foundation for prior approval. The Foundation reserves the right to ask the client/organiser for all necessary studies in order to approve or disapprove the event (ground survey, environmental and safety studies, etc.)

In all cases, a contradictory inventory of fixtures is conducted for heritage items (statues, curbstones, ponds, vases, gates, bridges, etc.), lawns, vegetation (trees), paths and overlays.

7. NUMBER OF PEOPLE PER EVENT

- Table with number of people on the first floor of the Château Page 19
- Table with number of people on the first floor of the Petit Château Page 20
- Table with number of people in the Salle du Jeu de Paume and the Maison de Sylvie Page 21

NUMBER OF PEOPLE PER EVENT – CONDÉ MUSEUM – FIRST FLOOR OF THE GRAND CHATEAU

| Grand Château | Surface* (m ²) | Museum Activity (type Y) Public or Private Visits | | Seated Dinner | | Cocktail Party | | Concert | |
|--|----------------------------|---|------------------|-----------------------------------|------------------|------------------------------|------------------|-----------------------------------|------------------|
| | | Ratio | Number of People | Ratio | Number of People | Ratio | Number of People | Ratio | Number of People |
| Stag Gallery | 200 | 1/5m ² | 40 | Number of Seats: Configuration #1 | 100 | 1/m ² | 200 | / | 220 |
| Gallery of the Paintings | 230 | 1/5m ² | 46 | Number of Seats: configuration #2 | 160 | 1/m ² | 230 | Number of Seats: Configuration #3 | 250 |
| Household Gallery & Adjoining Rooms | 380 | 1/5m ² | 76 | - | 100 | 1/m ² | 290 | - | - |
| Period Rooms & Prince's Battle Gallery | 650 | - | 100** | - | 100 | Restricted: Configuration #4 | 100** | - | 100 |
| Oratory & Chapel | 180 | 1/5m ² | 19** | - | - | - | - | - | - |
| Stands & Psyche Gallery | 200 | 1/5m ² | 40 | - | 120 | - | 200 | - | - |

Stag Gallery + Paintings + Household 599

* Approximate surface, not contractual

** Restrictions according to existing clear space

NUMBER OF PEOPLE PER EVENT – CONDÉ MUSEUM – PETIT CHÂTEAU

| Petit Château | Surface* (m ²) | Museum Activities | | Seated Dinner | | Cocktail Party | | Concert | |
|--------------------|----------------------------|-------------------|---------------------------------|---------------|------------------|----------------|------------------|---------|------------------|
| ROOMS | | Ratio | Number of People | Ratio | Number of People | Ratio | Number of People | Ratio | Number of People |
| Shop | 100 | 1/3 | 33 | - | - | - | - | - | - |
| Private Rooms | 250 | Restricted | Accompanied groups of 15 people | - | - | - | - | - | - |
| Jean Bullant Rooms | 80 | Restricted | Accompanied groups of 15 people | | | | | | |

* Approximate surface, not contractual

NUMBER OF PEOPLE PER EVENT – SALLE DU JEU DE PAUME & MAISON DE SYLVIE

| ROOMS | Surface* (m ²) | L-Type Activities | | Seated Dinner | | Cocktail Party | | Concert | |
|-----------------------|-------------------------------|-------------------|------------------|------------------|------------------|--------------------------------------|------------------|---------|------------------|
| | | Ratio | Number of People | Ratio | Number of People | Ratio | Number of People | Ratio | Number of People |
| Salle du Jeu de Paume | 380 | 1/m ² | 380 | Configuration #5 | 350 | 1/m ² Configuration #6 | 380 | | 380 |
| Maison de Sylvie | 220 | 1/m ² | 220 | Configuration #7 | 170 | 1/m ² Configuration #8 | 220 | - | 220 |

* Approximate surfaces, not contractual

8. TECHNICAL AND SAFETY INSTRUCTIONS

Any temporary installation or connection, any material, equipment or furniture use, and any ground occupancy, must strictly follow general, legislative and regulatory provisions that apply to them, and technical instructions established by safety services and the management of the Foundation, and notably the following instructions:

8-1 Materials

8-1-1 Fire Hazard Properties

For safety reasons, all materials used for temporary installations must have specific fire hazard properties. Materials meeting these requirements are sold in specialised stores that issue certificates corresponding to the specified classification. For this purpose, please contact:

GROUPEMENT NON FEU
37, rue de Neuilly
Boîte postale 249
92113 CLICHY
France
☎ +33 (0)1 47 56 30 81

Foreign certificates cannot be taken into consideration. Only reports produced by accredited French laboratories are accepted. To obtain a list of testing laboratories, please contact Groupement Non Feu. At any moment the Foundation can require the client/organiser and his/her suppliers to show evidence of corresponding certificates.

In certain cases, when fire hazard properties of materials do not meet the requirements, it is still possible to add these properties by fireproofing. For more information about fireproofing possibilities and the list of accredited applicators, please contact:

GROUPEMENT TECHNIQUE FRANCAIS DE L'IGNIFUGATION
10, rue du Débarcadère
75017 PARIS
France
☎ +33 (0)1 40 55 13 13

Testing reports of layout materials must be valid during set-up.

According to the terms of the decree of 21/11/02, justification of fire hazard properties through EC conformity marking will be progressively introduced, according to the publication of European standards.

The use of synthetic materials and products such as plastic, synthetic fibres and fabrics, elastomers, paint and varnish, glue made with nitrogen or chlorine, to the exception of MO or M1-classified materials, is subject to the order of the 4 November, 1975 regulating the use of certain materials and products in PABs. Information required by the order must be provided by the client/organiser.

8-1-2 Materials Classification per Reaction to Fire (Order of 21 November, 2002)

Materials are classified in 5 categories:

- MO: non-combustible materials.
- M1: non-flammable materials.
- M2: hardly inflammable materials.
- M3: fairly inflammable materials.
- M4: easily inflammable materials.

8-1-3 Standards, Advice and Practical Recommendations Table

| | Authorised | Forbidden | |
|-----------------------------------|--------------------------|--|---|
| Decoration and Inside Wall Frames | MO, M1, M2, M3 | | Resin-free woods >14mm thick and Softwoods >18mm are classified as M3 |
| Wall Covering | MO, M1, M2 | | Mounting must be classified as MO, M1, M2 Taut, possibly stapled |
| Curtains, Drapes and Net curtains | MO, M1, M2 | Canopies | Can be loose Must not obstruct exits |
| Floor Covering | C fl. sl | | Must be attached to the floor |
| Decoration Items | MO, M1 | Artificial Snow, Paraffin, Solid Hydrocarbons | |
| Natural/Artificial Flowers/Plants | Authorised MO, M1, M2 | Peat, Plastic, Wadding, Celluloid Objects, Paper | |
| Furniture | M3 | | |

8-2 Various Prohibitions

The following items are strictly prohibited:

Distribution of samples and products containing inflammable, toxic or incapacitating gases;
Balloons filled with inflammable or toxic gases;
Celluloid items;
Presence of pyrotechnical or explosive fireworks;
Presence of diethyl ether, carbon disulphide, sulphurous ether and acetone;
Stacking of crates, wood, boxes, hay or plastic;
Liquefied gases, inflammable liquids and any gas-operated device;
Radioactive materials and products;
Smoke-generating devices;
Fog effects;
Candles and open flames.

8-3 Signs

Signs and any other kind of signage, with white fonts and green backgrounds are exclusively reserved to indicate emergency exits.

8-4 Devices for Show Effects

Lasers used for entertainment and shows must comply with the provisions of the NF EN 60.825 norm. They are intended for outdoor use only and subject to authorisation from the Management of Public Safety – Public Safety Sub directorate – 8th Office, 12/14 quai de Gesvres, 75004 PARIS, France. The department must receive the request at least one month prior to the event.

8-5 Temporary Layouts

- Seats and rows of seats

Each row must have 16 seats, at the most, between two aisles or 8 seats between an aisle and a wall. The seats must be attached to each other and form blocks, so that they can't fall on each other.

- Stands

The set-up of stands is subject to a special security survey to determine their size, dimensions, set-up spots and compulsory checks. To obtain authorisation for stands, a request must be handed-in to the competent department of the Chantilly town hall at least one month prior to the event.

The bottom of the stands can be visible. However, it must be made inaccessible to the public, by setting up wire fences, and must constantly be kept clean and clear of any obstacle.

- Tables and chairs

When guests are seated, tables and chairs must be configured with 0.60m travel paths between the tables, and 1.40m main travel paths which link all exits to each other.

- Podiums, scenes and platforms

For podiums, scenes and platforms accessible to the public, altitude difference must be compensated either by ramps with a small incline, or by steps.

Emergency exit plans must take into account the proximity of emergency exits and the obstruction of podiums, scenes and other platforms. They must take into consideration exit units in order to enable the public to move around in regular safety conditions.

- Christmas trees –with natural trees
(for the Salle du Jeu de Paume only, all other spaces excluded)

The trees can only be lit up within the scope of the specifications of section EL23 (order of the 19/11/01).

Christmas lights must comply with norm NF EN 60598-2-20.

Corresponding certificates must be provided by the client/organiser.

The set-up spot must not obstruct public emergency evacuation and remain clear of any heat-source.

The use of candles or naked flames is strictly forbidden.

8-6 Special Technical Installations: Sound, Lights, Video

8-6-1 Available Power Capacity

| | |
|------------------|--|
| Maison de Sylvie | 50KVA three phase + neutral (caterer's pantry included) |
| Jeu de Paume | 50KVA three phase + neutral (caterer's pantry included) |
| Château | 80KVA three phase + neutral (caterer's pantry included) |

Overall, it is advisable that the client/organiser use one or more generators if necessary.

The client/organiser must provide to the Management of the Foundation the wiring chart of electric devices, to check that they conform to the intended connections.

The client/organiser and his/her contractors are not allowed to interfere with existing electrical installations. For technical installations, the Management of the Foundation can impose to the client/organiser the services of one or more specialists, at the client-organiser's cost and based on current rates.

8-6-2 Rules Relative to Items Fastened to Metal Girders in the Gallery of Paintings

No load can be attached to the main structures without prior authorisation from the Management of the Foundation.

All items must have a safe fastening system (with chains or other).

Any hanging item must be fastened at least three times.

In all cases, the client/organiser must provide to the Management of the Foundation a layout of all items.

Important Note

Regardless of the temporary installations planned, access to emergency services and fire-fighting facilities must always remain visible and clear of any obstacle (emergency exit signage, fire hydrants, hose connections, fire hose cabinets, fire extinguishers, fire alarms, emergency exits, etc.)

8-6-3 Cooking Appliances

The total power capacity of cooking and heating appliances is limited to 20kW. All appliances must conform to applicable French standards, and be properly fastened to secure parts of the building. In all cases, the power capacity necessary for cooking appliances is included in the overall power capacity available (see section 8.6.1).

Cooking appliances must be isolated from inflammable parts by means of a 0.50m open space, and installed on a stand, either non-combustible or covered with MO materials.

8-7 Public Admission Rules –Number of People Authorised

See tables indicating number of people (Chapter 7).

In order to meet legal and regulatory provisions on buildings capacity, the Foundation reserves the right to count the number of guests at the entrance of the rented spaces.

In the case of the installation of a marquee, the client/organiser must inform the Prefecture of his/her intentions, at least 1 month prior to the event, to allow enough time for the Prefecture's Safety Commission to review the site.

8-8 Overload Restrictions

8-8-1 General Restrictions

For all object handling and/or transportation and/or delivery, regardless of their dimensions, the client/organiser must previously ask the Management of the Foundation for an authorisation.

8-8-2 Concentrated Loads

During handling (previously approved by the Management of the Foundation), usual safe loads can be applied to smaller surfaces. The stamping incurred can seriously damage the floors (especially ancient parquet floors). Therefore the client/organiser must ensure that loads are evenly distributed by placing flat and rigid covering on the path of hoisting and/or transportation devices (pallet trucks, trolleys). The client/organiser must ask the Management of the Foundation for prior approval to transport and move loads inside the Condé Museum.

8-8-3 Rubber Wheel Devices

For all equipment displacement in the château, the client/organiser and his/her contractors must use transportation, hoisting and handling devices, and trolleys, mounted on rubber wheels. Containers and other objects cannot be dragged on the paving or the floors of the rented space.

8-9 Exits and Exits Ways

The following table details the exit ways for each space, from the inside to the outside, and indicates the maximum number of people, according to the previous tables.

EXITS WAYS CALCULATION

Numbers based on the most unfavourable configuration for each area or premise (see previous charts).

| Floors | Per Floor | | | | | Per cumulated floors | | | | |
|-----------------------------|------------------|----------------------|---------|----------------------|---------|----------------------|----------------------|----|----------------------|---------|
| | Number of People | Regulatory Exit Ways | | Building's Exit Ways | | Number of People | Regulatory Exit Ways | | Building's Exit Ways | |
| | | Number | DU | Number | DU | | Number | DU | Number | DU |
| GRAND CHÂTEAU | | | | | | | | | | |
| Stag Gallery | 200 | 2 | 4 | 2 | 4 | | | | | |
| Gallery of the Paintings | 250 | 2 | 4 | 2 | 4 | | | | | |
| Household Galleries + Rooms | 80 | 2 | 2 | 2 | 4 | | | | | |
| Period Rooms + Battles | 100 | 2 | 2 + acc | 2 | 2 + acc | | | | | |
| Stands + Gallery of Psyche | 50 | 2 | 2 | 2 | 2 | | | | | |
| TOTAL 1st FLOOR 1 | | | | | | 680 | 3 | 6 | 4 | 7 + acc |
| PETIT CHÂTEAU | | | | | | | | | | |
| Shop | 40 | 2 | 1 + acc | 2 | 5 | | | | | |
| Private Rooms | 15 | 1 | 1 | 2 | 2 | | | | | |
| TOTAL 1st FLOOR 2 | | | | | | 55 | 2 | 2 | 3 | 6 |
| MAISON DE SYLVIE | | | | | | | | | | |
| Rotunda | 90 | 2 | 2 + acc | 2 | 2 + acc | | | | | |
| Bourbon Room | 60 | 2 | 2 | 2 | 6 | | | | | |
| Sylvie Room | 36 | 2 | 1 + acc | 2 | 2 | | | | | |
| Marie-Félice Room | 36 | 2 | 1 + acc | 2 | 2 | | | | | |
| Théophile Room | 10 | 1 | 1 | 1 | 2 | | | | | |
| TOTAL SYLVIE | | | | | | | | | | |
| JEU DE PAUME | 380 | 2 | 5 | 2 | 5 | | | | | |

DU = Dimensional Unit

Overall and conclusively, the layout of the rooms must not obstruct the visibility of emergency exits signage.

Obstacles such as pipes and cables placed on the floor, in the exit ways and/or alley ways must be covered by bows.

The use of doors must be maintained for the public throughout their presence on the premises. The client/organiser is responsible for enforcing this provision.

In presence of public, all emergency exit doors must be unlocked.

The Maison de Sylvie has a central backup power source for emergency lighting (LUMINOX cabinet with 1-hour autonomy).

As emergency lighting to emergency exits is underway (2006/2007), temporary lighting is being provided for events.

The Salle du Jeu de Paume has a type C emergency lighting system, with separate units, to enable emergency exits lighting and floodlighting.

For the Condé Museum, floodlighting will eventually be achieved with a back-up generator, RCA cables and independent back-up units. Pending the final emergency lighting, temporary lighting will be provided for events.

The number of units is contingent on the rented spaces. They are distributed so that there is always one unit remains visible to the public, from any point. A unit is always located at a maximum distance of 15m from another unit.

8-10 Fire Fighting Safeguards and Means

Regardless of the installations planned, all fire fighting safeguards and means must remain visible and clear of any obstacle, at all times (fire hydrants, hose connections, fire hose cabinets, extinguishers, fire alarms, instructions, plans, etc.).

The Salle du Jeu de Paume and the Maison de Sylvie are equipped with a type 4 alarm.

The château is equipped with an automatic fire detection device and core equipment is monitored in presence of public.

The presence of surveillance agents depends on the number of guests and rented spaces (with a minimum of 6 agents for the Condé Museum).

For the Salle du Jeu de Paume and the Maison de Sylvie, minimum surveillance staffing is 2 agents for up to 100 people, 3 agents for up to 250 people and 4 agents for over 250 people.

On top of surveillance agents, the client/organiser must also dispatch security agents at the entrance of the rented spaces, according to the terms of paragraph 3.2.4, previously detailed.

The château is connected to the Emergency centre thanks to a TALIA terminal.

8-11 Safety Contact

The administrator of the Foundation is usually solely responsible for safety in relation to the authorities. He delegates his power to the Development and Operations Manager of the Chantilly Domain, who is responsible for events managed by the Foundation on the Domain.